

# MANAGER'S NEWSLETTER

September 9, 2016

## PUBLIC SAFETY

The Police Division responded to 75 complaints this last week. There were no major calls for service.

Detective Brian Miller was presented with the Director's Award and Officer Lorne Juday was presented with the Director's Letter of Appreciation for their respective roles in the 5/3rd Bank robbery, investigation and eventual apprehension of Anthony Loose. This investigation also included the recovery of \$4,746.00 of the \$5,632.00 stolen. Three of the employees that had been victims of the robbery presented the award to Detective Miller and spoke of his professionalism and praised his dogged detective work. Detective Miller made it a point to thank all involved, mostly the surrounding agencies that aided with the investigation. Officer Lorne Juday reviewed video without being prompted and discovered footage of the suspect vehicle fleeing the scene. This was crucial as the tip came from this image combined with the bank video images of the suspect.

9 of the 11 Citizen Police Academy attendees attended the City Commission meeting and were presented with Certificates of Completion and with t-shirts with the CPA logo. Attendees were genuinely excited about the experience. The next CPA is scheduled for the third week on January 2017, which will include both Police and Fire Division.

The Fire Division responded to 24 calls for service this week. The Fire Division participated in training Wednesday night which included forcible entry, search and rescue, and firefighter safety/survival. Each shift also completed daily trainings on various topics. Preparations have started for fire prevention week which starts in October.

## CODE ENFORCEMENT ACTIVITIES

### Violations:

- |                             |                           |
|-----------------------------|---------------------------|
| (6) Blight                  | (3) Disabled Vehicles     |
| (17) Furniture              | (2) Garbage & Rubbish     |
| (12) Grass & Weeds          | (32) Parking              |
| (5) Poly-cart Placement     | (2) Recreational Vehicles |
| (2) Sidewalks / Streets     | (7) Signs                 |
| (1) Uninhabitable Dwellings | (4) Yard Waste            |

## **PARKS & RECREATION –**

- Yoplait has given the Girls on the Run program grant assistance in the amount of \$6,000 for the 2017 spring season.
- Volleyball will have the first scrimmage for the women's league this weekend. Regular season games will begin next Sunday.
- Computer classes begin next week. Anyone interested learning basic computer skills and Excel skills, please register.
- Park and Recreation Board meeting was held on Thursday.

## **PUBLIC WORKS ACTIVITIES**

### **DIAL-A-RIDE –**

Here are the activities for 08/28 - 09/03 - All Schools have started for the year as of August 29, 2016

**191** Adult Riders - (\$2.00 Fare)

**206** Children Riders - (\$1.00 Fare)

**785** (\$1.00 Fare) - Seniors (111) and Disabled (674) passengers of which 207 used the wheelchair lift to board

**71** Free Riders - Aides that ride with disabled passengers and children 4 and under with an adult

**21** No Shows - A person who calls for a ride and when we go to pick up and they are not there for ride

**NO** Safe Riders – Summer Break. No Safe Ride provided until September 8, 2016. Free rides from local establishments to anyone in the community on Thursday, Friday and Saturday nights 12:00am to 2:30am.

**1,188** Ferris Shuttle Bus – Free rides to anyone on Campus, the new route has nine stops on campus- Lot 28, Allied Health, Campus Community Center, Sports Complex, Lot 4, Rock Cafe', Recreation Center, University Center, Arts and Science, 7:30am -7:00pm Mon – Thur. and 7:30 am – 2:00 pm on Friday.

**2,462** Total Passengers

**504** Out of City Riders - Anyone we pick up or drop off outside the Big Rapids City Limits

### **STREETS –**

**Safety Topic: “Back Safety”**

- Repair water service at 116 N Stewart

- Spread black dirt at the end of Willow
- Took out the island, trees and shrubs in parking lot south of City Hall
- Put up Farmers Market signs
- Removed animals caught in live traps
- Put up Food Vendor signs in the Parks
- Installed totem pole in flower bed at corner of Michigan and Maple
- Removed deceased animals from roadways
- Put out barricades/cones for all events; downtown and Hemlock Park
- Hauled books for Library event
- Hauled recycled books to recycle center
- Swept downtown
- Checked and jetted sewers per normal daily duties and call ins

### **PARKS –**

- Watered & maintained flowers (baskets, pots, flowerbeds)
- Mowing & weed whipped
- Picked up trash downtown and in parks
- Cleaned public restrooms in parks and at City Hall
- Prepped Hemlock ball field for games

### **MOTOR POOL –**

- Staff vehicles & Miscellaneous Equipment:
  - 201 - replaced front brakes, and serviced
  - 203 - repaired wiring to rear brake lights
  - 209 - serviced and replaced front brakes
  - 226 - replaced rear leaf springs and alternator
  - 306 water tank trailer - cleaned and flushed tanks
  - 502 line paint sprayer - rebuilt pump
  - Kobota - replaced battery
- Police & Fire Vehicles:
  - 403 police car, replaced flat tire
  - 1-2 fire truck, replaced fuel tank
- Busses:
  - 909 bus, replaced high pressure fuel pump

### **MAIN MAINTENANCE -**

- MISS Digs
- Miscellaneous reads

### **WATER PLANT –**

**Safety Topic: “The Underrated Killer”**

- Jim Bouman has been successfully trained and is a confident operator now. He will be working his scheduled weekends alone and has been added to the call out list for after hour alarms.
- Replaced door sweep at the well house as it was worn out and believed to be the entrance for all the moths and bees causing the intruder alarm call ins.
- Removed and re-mounted our antenna on top of the state street tower. The antenna was mounted on a base that is needed by the cell phone antenna's. After re-locating our antenna it was necessary to work with Jay Norris to adjust its signal strength.
- Mowed lawns at the Plant.

## **WASTEWATER PLANT –**

### **Safety Topic: “Slips and Falls”**

- Attempting to correct flowmeter and totalizer issues with STP-1 and STP-2 pumps.
- Lift Station checks completed for all 5 City Lift Stations: North State, Waterloo, Tioga Park, Novak Lane and County Garage.
- Replaced a failed back-up generator battery at Novak Lane Lift Station.
- A rebuild of STP #1 moyno pump is in-progress, with Plant Operators doing the work.
- Mystery alarm at Tioga Park Lift Station, believed to be caused by grease build-up.
- Cleaning and Vactoring of Lift Station wet wells will be scheduled for this month.
- Northwest Kent Mechanical is going to assist with dialer and alarm issues at the Tioga Park Lift Station. They will visit the other Lift Stations, as well.
- A Kaeser digester blower motor was repaired and delivered by Graham Motors.
- A second U.V. Channel was placed into service.
- Greased both Screw Pumps and rotated lead/lag staging.
- Rotated Aeration Basin Blower from Blower #2 to Blower #3.
- Dixon Engineering will be scheduled to inspect our 900,000 sludge storage tank. This inspection will be coordinated with sludge hauling and tank clean-out this Fall.
- Summer mowing, cleaning and maintenance continues in and around the Plant.
- The City Sewer Use Ordinance was successfully updated, to include new Fats, Oils and Grease (FOG) language, as well as a higher and more realistic Influent BOD Local Limit.
- Amy Prescott is back after a leave for the birth of new baby Jaxon. Welcome Back, Amy!

Stephen Sobers  
City Manager