

MANAGER'S NEWSLETTER

SEPTEMBER 15, 2017

DRONE

The IT Department is reviewing the options for purchasing a drone for use by the Public Safety and Public Works Departments.

RIVERWALK CLEAN UP

Meryl Thompson has organized a group of volunteers to clean up and remove brush along targeted areas of the Riverwalk. The work will begin on Saturday, September 16th at the Bandshell area proceeding North.

PUBLIC SAFETY RECOGNITION AT POCKET PARK

Friday, September 22nd at 12:00, the Public Safety Department will be recognized at the last Pocket Park concert of the year.

TUESDAY FARMERS MARKETS

The last Tuesday Farmers Market for 2017 will be September 26th. The Friday market will run through the end of October.

LIBRARY

The "Read a Banned Book" Challenge is ongoing at the library during the month of October. Come into the library and check out a book that was banned or challenged in a public or school library at some point in time, and join us in promoting "Our Right to Read". Participants in the challenge are awarded buttons, bookmarks, and other prizes, culminating during the week of October 24th which is the official Read a Banned Book Week being celebrated at America's libraries.

We're excited to welcome new patrons to our library, inspired by September's Library Card Sign-Up Month, and the word-of-mouth from all our current patrons and folks moving into our area.

The library collects statistics that are presented each month at the Library Board's meeting. Here are some data for the month of August 2017:

Patron count:	3,814
New library cards issued:	356
Public computer sessions:	1
Library programs:	10

Attendance at programs: 291
Circulation (items checked out): 5,433

Continuing activities at the library

- The Little Phelps Free Libraries are still being painted
- Storytime's are on Monday and Wednesday mornings at 10:30 AM
- Thursday at 9:30 AM is Tiny Tots Tinker Lab
- Adult computer/tech classes are on Tuesday mornings (9:30 AM) and Wednesday evenings (5:30 PM).

PUBLIC SAFETY

- In the past week, the Police Division has responded to 97 calls for service. Accidents continue to be a large amount of the calls officers are taking. Please drive with your head up and be aware of your surroundings while on the road.
- In the past week, the Fire Division responded to 15 calls for service.
- On Monday, Firefighter Wethington conducted tours of the 9-11 memorial throughout the morning.
- Crews also trained on applications of tourniquets: how to use them, when to use them...etc.
- Duty crew completed medical CEU's at the Career Center from 7 to 9 pm covering soft tissue injuries.

RECREATION

- Women's volleyball league schedule has been published. The league begins this Sunday, September 17th.
- Please see attached fall recreation program flyer.

CODE ENFORCEMENT

VIOLATIONS

(5) Blight	(1) Disabled Vehicles
(12) Furniture	(7) Garbage & Rubbish
(11) Grass & Weeds	(14) Parking
(1) Permits	(9) Polycart Placement
(4) Property Maintenance	(29) Signs
(3) Yard Waste	

PUBLIC WORKS ACTIVITIES

DART

Dial-A-Ride was closed on Labor Day.

205 Adult Riders - (\$2.00 Fare)

302 Children Riders - (\$1.00 Fare)

684 (\$1.00 Fare) - Seniors (113) and Disabled (571) passengers of which 187 used the wheelchair lift to board

50 Free Riders - Aides that ride with disabled passengers and children 4 and under with an adult

30 No Shows - A person who calls for a ride and when we go to pick up and they are not there for ride.

65 Safe Riders -(free rides from local establishments to anyone in the community on Thursday, Friday and Saturday nights 12:00am to 2:30am)

Ferris Shuttle is back and they have added an additional route to go back and forth from the University Center to the Rock Café from 11:00 am to 2:00 pm (Mon – Thur.)
The main route on Campus stops at the East Campus Mailbox area, Lot 28 (behind McDonald's), Allied Health, Campus Community Center, Lot 4 (near Travis Circle), Rock Cafe, Lot 50 (next to Granger building), Arts and Science, 7:30am -7:00pm (M-F) and 7:30am – 2:00pm Fridays.

1068 – Regular Route

46 – UC/Rock Route

1,450 Total Passengers

496 Out of City Riders - Anyone we pick up or drop off outside the Big Rapids City Limits

DPW: STREETS

- Pressure tested and disinfected the watermain on Clark St; test passed
- Filled potholes
- Installed water service at 630 Division St
- Swept downtown
- Cleaned up grease spill in parking lot behind Shooter's
- Tied in the watermain on each end of Clark St
- Worked on filling potholes on 131 near Burger King with a tar & stone mixture
- Checked and jetted sewers per normal daily and call ins
- Set out Farmers Market cones and signs, Tuesday and Friday

DPW: PARKS

- Prepped ballfields for games
- Continued spraying weeds
- Filled ruts at Hemlock Park
- Blew Riverwalk and White Pine Trail
- Delivered extra crusher dust for maintaining trail at Hemlock Park
- Picked up trash from Clay Cliffs clean up
- Repaired hole on Riverwalk
- Replaced broken bench at Brutus Dog Park
- Mowed parks, downtown, Public Safety and ballfields

- Picked up trash downtown, parks and ballfields
- Opened, cleaned and maintained City Hall and park public restrooms daily

MOTOR POOL

- Misc. Vehicles and Equipment:
 - 201: serviced
 - 202: cut down flatbed cab guard and welded in new bracing.
 - 204: serviced and replaced battery.
 - 211: serviced
 - 212: repaired brake light connector and replaced bulb
 - 415: repaired flat tire
- Police & Fire Vehicles:
 - 402: serviced, A/C system- replaced high pressure line to compressor and recharged system. Replaced a bad oxygen sensor. Replaced driver's seat track and adjuster.
 - 403: replaced motor mount, serpentine belt and tensioner
- Dial-A-Ride:
 - 909: serviced and did a safety inspection, serviced wheel chair lift and replaced lift door seal.
 - 908: recharged air conditioning system and checked for leaks. Repaired leaky fitting
 - 906: did a grease service.
 - 905: serviced and did a safety inspection, serviced wheel chair lift. Replaced rear tires and radiator over flow tank.
 - 904: serviced and did a safety inspection, serviced wheel chair lift. Replaced lift tower switches and adjusted

MAIN MAINTENANCE

- MISS Digs
- Shut offs/ons
- Meter reads, rereads, final reads

WATER PLANT

Safety topic: Working at Altitude: Don't Fall into Danger.

- Checked generators.
- Ran customer samples.
- Buffed floors at the plant.
- Working on second round of Lead/Copper samples.

WASTEWATER

- The Plant is running well on 4 basins and 2 clarifiers, and effluent quality is excellent.
- Completed a forklift operation and safety training class. New 3-year operator cards will be issued to all participants (Required by MIOSHA).
- Received approval and recommendation from Fleis & VandenBrink, to pay Gerace Construction for the completed North Plant Stairway project.

- QMC was on-site again, to complete some required concrete patch repair and hand rail re-work on the East Clarifier.
- Mic and John are working with Shooters (parking lot grease spill) and Jets Pizza (kitchen equipment cleaning mess in parking lot) to prevent future recurrences.
- Mic sent 3rd quarter Plant influent and effluent mercury monitoring samples to Paragon Labs for analysis. Results will be submitted to the DEQ with our August MOR Data.
- Site visit by Cadillac Garage Door, to revise opener details for the Headworks Building.
- Repaired the magnetic sight gauge and both transfer pumps in our Ferric Building.
- Changed crankcase oil and air filters (2 each) on all 4 Kaeser Digester Blowers.
- Plant visit and discussion with Jay Norris regarding the wiring, set-up and configuration of 7 new D.O. probes and related equipment to be installed on all 4 aeration basins.
- Received necessary data and information from Biotech, for completion of our DEQ-required 2017 Biosolids Annual Report.
- Mowing, cleaning and other maintenance tasks continue in and around the Plant.
- Completed weekly and monthly checks at Novak, Tioga, Waterloo, North State and County Garage Lift Stations.
- U.V. Channel 2 is in service and Channel 1 has been cleaned, repaired and is ready to be placed into service when needed.

Mark Gifford, City Manager