

SIDEWALK USE REQUEST

This request form shall be completed by those businesses in the Central Business District (that area bounded by State Street, Hemlock Street, Warren Avenue and Linden Street) requesting a permit to operate an outside establishment as an extension of, or compatible with, the existing business on a portion of a City sidewalk.

Date: _____

NAME OF BUSINESS; _____

ADDRESS OF BUSINESS LOCATION; _____

Dates and duration of the occupancy request; _____

Business activity that will occur on the sidewalk for which permit is requested: _____

	Yes	No
Does this request involve the use of City sidewalks for occupancy other than the sale of food and beverages?	[]	[]

If you answered yes, please describe what sort of sidewalk occupancy will occur:

Does this request involve the sale of food and beverages?	[]	[]
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Will there be the use of table and chairs on the public sidewalk?	[]	[]
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If the answer is yes to the above question, the request requires an enclosure structure of the food and/or beverage area. Please describe the provisions that have been made for the enclosure.

Has notice of this request been given to property owners and occupants adjacent to this business?	[]	[]
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Has a certificate of insurance or activity release form been provided to the City?	[]	[]
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Describe and provide a sketch of the proposed sidewalk usage layout, with dimensions in feet.

Owner's Signature